



## Handyman Guidelines

- (h) (i) a person engaged in the alteration, repair, remodeling, or addition to or improvement of a building with a contracted or agreed value of less than \$3,000, including both labor and materials, and including all changes or additions to the contracted or agreed upon work; and
- (ii) except as otherwise provided in this section:
  - (A) work in the plumbing and electrical trades on a Subsection (1)(h)(i) project within any six month period of time:
    - (I) must be performed by a licensed electrical or plumbing contractor, if the project involves an electrical or plumbing system; and
    - (II) may be performed by a licensed journeyman electrician or plumber or an individual referred to in Subsection (1)(h)(ii)(A)(I), if the project involves a component of the system such as a faucet, toilet, fixture, device, outlet, or electrical switch;
- (H) if the total value of the project is greater than \$1,000, the person shall file with the division a one-time affirmation, subject to periodic reaffirmation as established by division rule, that the person has:
  - (I) public liability insurance in coverage amounts and form established by division rule; and
  - (II) if applicable, workers compensation insurance which would cover an employee of the person if that employee worked on the construction project;

PLEASE REFER TO: <https://le.utah.gov/xcode/Title58/Chapter55/58-55-S305.html>

NOTE: If you are doing work above the \$1000 limit, you are required to file an “AFFIRMATION OF EXEMPTION” form with the Department of Occupational and Professional Licensing (DOPL). This will allow you to do work up to \$3000, including labor and materials, and verifies that the contractor has liability insurance and workers compensation insurance.

You can contact DOPL at:

**Utah Division of Occupational & Professional Licensing**  
P.O. Box 146741 ·  
Salt Lake City, Utah · 84114-6741 ·  
(801) 530-6628 ·  
Toll-Free in Utah (866) 275-3675 ·  
FAX (801) 530-6511

<http://dopl.utah.gov/apps/Handyman.pdf>

If you decide to file an “AFFIRMATION OF EXEMPTION,” the Tooele City Recorder’s Office would need a copy of your certificate from DOPL to be able to send out a new Business License Certificate to reflect the increase of service you are able to provide. You can scan/e-mail to [lisac@tooelecity.org](mailto:lisac@tooelecity.org) OR fax (435) 843-2119 and your updated business license certificate will then be mailed to you.