

**Tooele City Historical  
Preservation Commission Minutes**

**Date:** Wednesday, March 27, 2018

**Time:** 3:35 p.m.

**Place:** Tooele City Hall, Small Conference Room  
90 North Main Street, Tooele, Utah

**Historic Preservation Board Members Present:**

Burton Cahoon

Jacob Lyman

Stephanie Fuglaar Statz, Ph.D.

Richard Trujillo

Amy Kelley

**City Employees Present:**

Terra Sherwood, Parks & Recreation Assistant Director

Minutes prepared by Amanda Graf

Terra Sherwood called the meeting to order at 3:35 p.m.

**1. Introduction**

Presented by Terra Sherwood

Ms. Sherwood explained that City Ordinance requires that all public meetings need to have public notice given in advance of the meeting stating the date, time, and place of the meeting. In addition, all public meetings need to be recorded and have minutes taken. She also let the board know that these minutes are subject to the Government Records Access and Management Act.

**2. Roll Call**

Amy Kelley, Present

Jacob Lyman, Present

Richard Trujillo, Present

Burton Cahoon, Present

Stephanie Statz, Present

### **3. Appointment of Chairperson**

Presented by Terra Sherwood

Ms. Sherwood read the City Ordinance regarding appointing a Chairperson, which states that, “The Historical Preservation Commission shall meet at least twice a year and shall appoint a Chairperson from among its members.”

Mr. Lyman asked if there were any other duties of the Chairperson other than attending the meetings. Ms. Statz responded that the Chairperson would be responsible for putting together the agenda, setting up the meeting, getting the agenda to the City staff to post the public notice of the meeting, and presiding over the meeting. Ms. Sherwood stated that it’s up to the Commission to determine the scope and breadth of what they would like to accomplish. Ms. Statz volunteered to be the Chairperson if no one else expressed interest in the position; no one else expressed a desire to be the Chairperson.

**Ms. Statz moved to appoint herself as the Chairperson of the Tooele City Historical Preservation Committee.** Mr. Cahoon seconded the motion. The vote was as follows: Ms. Kelley, “Aye,” Mr. Lyman, “Aye,” Mr. Trujillo, “Aye,” Mr. Cahoon, “Aye,” Ms. Statz, “Aye.” The motion passed.

### **3. Update on Certified Local Government (CLG) Grant**

Presented by Terra Sherwood

The Commission applied for a CLG grant January 31, 2018, with the Utah Division of State History to repair and rebuild the dock at the Tooele City Railroad Museum. They are still waiting to hear back from the State regarding this grant. Ms. Sherwood explained that last week the State Architect came and looked at the dock to see what materials would be needed repair it; the architect stated that they are still in the process of looking at the whether or not the City will be awarded the grant.

Mr. Trujillo asked Ms. Sherwood when they anticipated hearing back from the State; she responded that the State said they would let the City know soon. Ms. Statz stated that she’s on the County Historic Preservation Commission as well; they were told they would hear back from the State within the next week or two regarding the dock. Ms. Sherwood explained that the grant funding doesn’t begin until April, so a decision should come shortly.

Mr. Cahoon asked how often the City is allowed to apply for the CLG grant; Ms. Sherwood responded that the City is allowed to apply every other year for that grant.

Mr. Lyman asked if the grant would cover the entire rebuild and repair of the dock, or if it would only cover portions of the dock. Ms. Sherwood responded that it would only cover portions of the cost to repair and rebuild the entire dock. She explained that it is a match grant, meaning that the City has to contribute the same amount of money that is given by the CLG grant towards the repair of the dock.

She said that the final bid is pending, but the cost to rebuild just the front portion of the dock is an estimated \$10,000.

Ms. Statz asked if there is access to the trains with the current condition of the dock; Mr. Lyman stated that there is one access point to the trains, but the dock area surrounding that point of access is in need of extensive repairs. Ms. Sherwood stated that they have also applied for a grant from Tooele County. They are hoping that if both the CLG and County grants go through they can rebuild the dock from the front of the building and around the side that is adjacent to the access point of the trains. If all of the money comes through they will be able to rebuild the dock in its entirety. Mr. Lyman stated that it would really help the Museum if they can get the dock adjacent to the train cars rebuilt as those train cars are a big draw for the public since they contain the model trains and military exhibits.

Ms. Kelley asked if anyone has been hired for the job opening that was advertised to work at the Museum; Ms. Sherwood responded that someone has been offered the job pending completion of a background check.

Ms. Statz told the Commission that if they know of any other grants to please make everyone aware so they can apply for them. There are plenty of places in the City that could use some extra funds. Ms. Kelley stated that she researched what places in the City are listed on the National Register of Historic Places (NRHP). There are three buildings: the Railroad complex, the Carnegie Library, aka the Pioneer Museum, and the County Courthouse and City Hall. She stated that the only grants that are available through the NRHP are for places that represent history regarding minority groups, such as Native Americans. Unfortunately she was unable to find anything that was relevant to the buildings located in Tooele City. Ms. Statz said that the new tax plan that was passed by Congress is very generous towards historic preservation; hopefully something will come about with that plan that could benefit the City.

Mr. Cahoon stated that the Pioneer Museum has some serious structural issues; in some areas the building is sinking. Ms. Statz wondered if there might be grants specific to the Carnegie libraries; Ms. Kelley responded that they might have to look for private grants to assist with that building. Ms. Sherwood stated that there might be funding available through the State Office of Museums and Arts. Mr. Cahoon stated that the Pioneer Museum does have a Native American exhibit that might possibly make it eligible for the NRHP grants.

Mr. Lyman stated that some private industries also sponsor grants, like the Union Pacific Railroad, which might be applicable to the Tooele City Railroad Museum.

#### 4. Training Opportunities

Presented by Terra Sherwood

The State will be hosting regional workshops. There will be one held in May in Smithfield, one in June in Cedar City, and one in Salt Lake City on September 27 and 29. September 28<sup>th</sup> is the annual History Conference to be held in West Valley City. Ms. Statz said she's attended the workshops in the past and they have been very beneficial. She has handouts and a booklet about the importance of preservation of local history to the economy. She'll scan them and email them to the Commission.

Mr. Trujillo stated that he's interested in going to the training in Smithfield. He wondered if there would be any grants the Commission would miss out on if they waited until September to go to the training in West Valley City. Ms. Statz stated that at the last conference she attended Utah's Housing Development Department came and explained that they have a new initiative called Creative Communities where they are trying to coordinate urban development of downtowns with educational opportunities. She said that she felt that Tooele would be a good fit for that initiative. Eligibility is conditional upon having a Historical Preservation Commission in place.

Mr. Cahoon asked if there were any homes in Tooele on the National Registry of Historic Places; Ms. Kelley responded that there aren't any at the time. Ms. Statz stated that you can create a local registry. Ms. Sherwood thought there were some homes currently on the registry; Ms. Statz stated they might be on the state registry or that they might possibly be historic markers. Ms. Kelley stated that if they are simply historic markers it doesn't necessarily merit them for protection.

Ms. Sherwood stated that according to the City ordinance, "The Historic Preservation Commission shall act in the advisory role to other officials in the departments of Tooele City regarding the identification of and protection of local historic and archeological resources. The Historic Preservation Commission shall work toward continuing education of citizens regarding historic preservation and Tooele City's history and shall enforce the State Historic Preservation laws." Ms. Kelley said she'd look up those state laws.

#### 5. Minutes

**Mr. Lyman moved to appoint the minutes from the meeting dated December 20, 2017.** Mr. Trujillo seconded the motion. The vote was as follows: Ms. Kelley, "Aye," Mr. Lyman, "Aye," Mr. Trujillo, "Aye," Mr. Cahoon, "Aye," Ms. Statz, "Aye." The motion passed.

#### 6. Next Meeting

Ms. Statz suggested they each pick a topic to research and discuss it at their next meeting. Ms. Kelley thought that was a wonderful idea. Ms. Sherwood explained that the Ordinance simply states that they must meet at least twice/year, but they can meet more frequently, as long as they provide at least a week's public notice and have the meeting recorded.

Mr. Cahoon asked if Ms. Statz had any topic suggestions; she responded that she'd do a little research and contact the Commission with ideas. Mr. Lyman asked if the topics would be historical subjects or more in relation of how-to's for actions the Commission can take. Ms. Statz responded that they would be how-to topics, like researching how to identify historic markers, how to get places listed on the National Register of Historic Places, historical laws in Utah, etc.

The Commission decided to meet again on Monday, April 23<sup>rd</sup> at 5:00 p.m. at the Tooele City Hall. Mr. Lyman did a quick Wikipedia search that listed all of the National Registry of Historic Places in the County. There are three in Tooele while Grantsville has eight. Mr. Trujillo asked if Grantsville has a Commission; Ms. Statz responded that both Grantsville and Tooele County have commissions. The commissions enable the entities to apply for grants.

Mr. Trujillo asked if the County Commission will allow the Tooele City Historic Preservation Commission to act on their own now that they have formed; Ms. Statz responded in the affirmative. Mr. Lyman mentioned that there are plenty of historic sites in the County boundaries the further out you go. Ms. Kelley said that she'd really like to see the Rush Valley Cemetery get much needed repairs. She asked if Rush Valley is a chartered city; Ms. Sherwood responded that she wasn't sure if they are a chartered city or not.

## 9. Adjourn

**Mr. Cahoon moved to adjourn the meeting.** Mr. Lyman seconded the motion. The vote was as follows: Ms. Kelley, "Aye," Mr. Lyman, "Aye," Mr. Trujillo, "Aye," Mr. Cahoon, "Aye," Ms. Statz, "Aye." The motion passed.

The meeting adjourned at 4:15 p.m.

*The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.*

Approved this 23<sup>rd</sup> day of April, 2018

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Stephanie Statz, Ph.D., Tooele City Historic Preservation Commission Chair