



Handyman Guidelines

- a) A person engaged in the alteration, repair, remodeling, or addition to or improvement of any building with a contracted or agreed value of less than \$1,000, including both labor and materials, and including changes or additions to the contracted or agreed upon work;
- b) Notwithstanding Subsection (8) (a):
 - (i) work in the plumbing and electrical trades shall be performed by a licensed electrician or plumber except as otherwise provided in this section; and
 - (ii) installation, repair, or replacement of a residential or commercial gas appliance or a combustion system must be performed by a person who has received certification under Subsection 305 (l) (h) (i);

NOTE: If you are doing work above the \$1000 limit, you are required to file an “AFFIRMATION OF EXEMPTION” form with the Department of Occupational and Professional Licensing (DOPL). This will allow you to do work up to \$3000, including labor and materials, and verifies that the contractor has liability insurance and workers compensation insurance.

You can contact DOPL at:

Utah Division of Occupational & Professional Licensing
P.O. Box 146741 ·
Salt Lake City, Utah · 84114-6741 ·
(801) 530-6628 ·
Toll-Free in Utah (866) 275-3675 ·
FAX (801) 530-6511

<http://dopl.utah.gov/apps/Handyman.pdf>

If you decide to file an “AFFIRMATION OF EXEMPTION,” the Tooele City Recorder’s Office would need a copy of your certificate from DOPL to be able to send out a new Business License Certificate to reflect the increase of service you are able to provide. You can scan/e-mail to lisac@tooelecity.org OR fax (435) 843-2119 and your updated business license certificate will then be mailed to you.