

**Tooele City Council
Business Meeting Minutes**

Date: Wednesday, April 4, 2018

Time: 7:00 p.m.

Place: Tooele City Hall, Council Chambers
90 North Main Street, Tooele, Utah

City Council Members Present:

Steve Pruden
Brad Pratt
Dave McCall
Scott Wardle
Melodi Gochis

City Employees Present:

Mayor Debra E. Winn
Chief Ron Kirby, Police Department
Roger Baker, City Attorney
Glenn Caldwell, Finance
Michelle Pitt, City Recorder
Lisa Carpenter, Deputy City Recorder
Paul Hansen, City Engineer
Heidi Peterson, Communities That Care Director
Kami Perkins, Human Resources Director
Brian Roth, Parks & Recreation Director
Rachelle Custer, City Planning & Zoning Administrator
Randy Sant, Economics Development Consultant

Minutes prepared by Amanda Graf

Chairman Pruden called the meeting to order at 7:00 p.m.

1. Pledge of Allegiance

The Pledge of Allegiance was led by Council Member Wardle. Chairman Pruden welcomed Boy Scout Troop 203 to the meeting and Commissioner Milne.

2. Roll Call

Scott Wardle, Present
Brad Pratt, Present
Steve Pruden, Present

Dave McCall, Present
Melodi Gochis, Present

3. Mayor's Youth Recognition Awards

Presented by Mayor Winn, Heidi Peterson, and Chief Ron Kirby

Mayor Winn welcomed visitors for the Mayor's Youth Awards and introduced Tooele City Police Chief Ron Kirby and thanked him for his collaboration. Ms. Peterson highlighted Communities That Care Programs including Second Step, QPR, and Guiding Good Choices.

Ms. Peterson, Chief Kirby, and the Mayor then presented the Mayor's Youth Recognition Awards to the following students:

- Cadence Christensen
- Jackson Hickman
- Tia Bastian
- Luis Chaves Flores
- Kade Vorwaller

4. Public Comment Period

Chairman Pruden invited comments from the audience.

Laney Riegel came forward on behalf of the Friends Board. They are the fundraising entity for the Children's Justice Center. The Tooele County Justice Center is having their open house Tuesday, April 10, from 11-1 and 4-6 pm.

Shirley Beagley came forward. She is concerned about the new cemetery policy as stated in the City Newsletter. It states that they can no longer decorate the graves for Memorial Day. Mayor Winn explained that the information in the City newsletter was not a complete rendering of the policy. The old policy stated that you could only decorate for certain holidays and birthdays, and other special events. The City is now allowing individuals in the community to decorate year-round. Planting bushes and trees is prohibited, as well as placing shepherd's hooks. Individuals are welcome to place items four days prior to Memorial Day, on Memorial Day, and six days following Memorial Day. Individuals are asked to keep decorations on the monument itself or the concrete strip around it during the summer months. This will assist the grounds crew members with mowing the lawns and maintaining the grounds.

Chairman Pruden asked if there were any other public comments; there weren't any. Chairman Pruden closed the public comment period.

5. **Resolution 2018-17 A Resolution of the Tooele City Council Approving an Agreement with Ace Recycling and Disposal for Collection, Transportation, and Disposal of Residential Refuse and Recyclable Materials**

Presented by Roger Baker

Tooele City has had a long-standing arrangement with Ace to haul garbage from all of the residences in town with a few exceptions for some mobile home parks. Recently the City asked Ace to haul the recyclable materials as well. The green garbage cans are owned by Tooele City, however, the blue recyclable cans are owned by Ace. The four-year contract will govern the hauling of the refuse, recyclable materials, and the bulky waste program.

Chairman Pruden asked the Council if they had any questions or concerns; there weren't any. Chairman Pruden expressed his appreciation to Mr. Baker and Dawn [Beagley] and her team with Ace.

Council Member McCall moved to approve Resolution 2018-17. Council Member Pratt seconded the motion. The vote was as follows: Council Member McCall, "Aye," Chairman Pruden, "Aye," Council Member Pratt, "Aye," Council Member Wardle, "Aye," Council Member Gochis, "Aye." The motion passed.

6. **Resolution 2018-20 A Resolution of the Tooele City Council Approving the Municipal Wastewater Planning Program Self-Assessment Report for Tooele City for 2017**

Presented by Jim Bolser

This is a yearly item requirement as mandated by the State. It is a self-assessment on the water reclamation facility and the collection system that feeds into it. This assessment lets the State know how the City is doing financially, how future projects are being planned for, in addition to the maintaining of certifications, etc. Mr. Bolser stated that as in previous years, this year's report demonstrates that our reclamation system is operating just fine.

Chairman Pruden asked the Council if they had any questions or concerns; there weren't any.

Council Member Pratt moved to approve Resolution 2018-20. Council Member Wardle seconded the motion. The vote was as follows: Council Member McCall, "Aye," Chairman Pruden, "Aye," Council Member Pratt, "Aye," Council Member Wardle, "Aye," Council Member Gochis, "Aye." The motion passed.

7. **Providence at Overlake Subdivision Phases 1 & 2—Preliminary Plan Request**

Presented by Jim Bolser

This is a new project adjacent to the existing Overlake Development. The map shown at the meeting showed the site of the property; it sits directly South of Overlake. It is a plat for two phases. The first phases will be the lots on the eastern end adjacent to the existing road. There is no need for the expansion of utilities for phase one as it is adjacent to the road. The second phase would include the development of the property adjacent to 400 West. The plats will be approved separately as they are processed through to the final review phase. The Planning Commission has reviewed this and forwarded a positive recommendation.

Council Member Wardle asked if the applicant would be building the homes or if they would be selling the land off to individual builders. A representative of the company, H&K Schmidt Investments, stated that they would build some of the homes but also sell some of the land off to other builders.

Council Member Wardle moved to approve the Preliminary Plat Request for the Providence at Overlake Subdivision Phases 1 & 2. Council Member Gochis seconded the motion. The vote was as follows: Council Member McCall, "Aye," Chairman Pruden, "Aye," Council Member Pratt, "Aye," Council Member Wardle, "Aye," Council Member Gochis, "Aye." The motion passed.

8. Resolution 2018-22 A Resolution of the Tooele City Council Approving a Contract with Hydro Resources Rocky Mountain, Inc. for Drilling of the Fire Station Well

Presented by Paul Hansen

This project is part of Tooele City's master culinary water plan and is essential to the City to meet residential, commercial, and industrial demands. The city put out for bid the drilling of the well and received bids from four well-qualified bidders. The project was advertised as being awarded to the company based on several criteria. The evaluation criteria included the bid price at 40%, project approach at 30%, and references, qualifications, and recommendations at 30%.

After review of all four bids, staff recommends that the Council award the contract to Hydro Resources Rocky Mountain, Incorporated. They are not the low bid based on the bids amount shown at the meeting. They are within 3.1% of the lowest bid, but based on careful review of all of the criteria their bid was the best fit for the City. The contract amount is \$1,170,710. Because they are drilling in unknown conditions, staff requests an additional 5% contingency amount of \$58,500. This project would be paid out of the culinary water impact fees fund, not out of the general revenue fund.

Chairman Pruden explained that this bid is for land adjacent to the helipad on 1000 North which is within city limits; it is property the city already owns. He explained that they don't have to offer the award to the highest bidder, but can look at other criteria that factor into the bid as well.

Council Member McCall moved to approve Resolution 2018-22. Council Member Wardle seconded the motion. The vote was as follows: Council Member McCall, "Aye," Chairman Pruden, "Aye," Council Member Pratt, "Aye," Council Member Wardle, "Aye," Council Member Gochis, "Aye." The motion passed.

9. **Resolution 2018-21 A Resolution of the Tooele City Council Accepting the Completed Public Improvements Associated with the Sunset Estate Phase 7 Subdivision**

Presented by Paul Hansen

This is a 29-lot residential subdivision located North of 2200 North and East of 400 West. The project was built by Hallmark Homes. The project is now complete. The city inspectors have been out to look at the site and approved it. It is being brought to the Council to accept the completed public improvements. The one-year warranty period will begin upon acceptance of the improvements.

Chairman Pruden asked if there were any questions or concerns from the Council; there weren't any.

Council Member Pratt moved to approve Resolution 2018-21. Council Member McCall seconded the motion. The vote was as follows: Council Member McCall, "Aye," Chairman Pruden, "Aye," Council Member Pratt, "Aye," Council Member Wardle, "Aye," Council Member Gochis, "Aye." The motion passed.

10. **Legislative Update**

Presented by Randy Sant

Mr. Sant stated that there was great cooperation between the cities and counties in regards to legislation. The government that is best is that which is closest to the people. Both the Counties and League of Cities and Towns came up with a motto that stated that, "We must maintain local control." Local control is the legal authority to make decisions about their community. This includes accountability and accessibility to residents and constituents about those decisions, autonomy to make those decisions without state mandates, and the ability to evolve naturally and achieve the vision of the community.

Legislation was introduced during the session was to be viewed through the following prism of local government principles: What is the problem the bill is try to solve? Is the bill a "one size fits all" approach? Does the bill empower or restrict the "local control" of local governments? Does the bill have a financial impact on local government?

Mr. Sant stated that many bills that are introduced have a broad impact that don't solve the problem at hand. Mr. Sant explained that a lot of problems would be solved if individuals would go to their local governments instead of the state legislature when they have a problem that needs to be addressed. He stated that bills would be opposed by the cities and counties that micromanage the local government. They won't support legislation that creates a permanent, unfunded mandate on local government.

In summation, for the 2018 session, 533 of the 821 bills that were introduced passed. 24% of those bills impacted local government, 51% of which passed. 18% of the bills affecting local government would

have a significant impact on local government; 54% of those passed. 13% of the bills affecting local government were amended to a position of support for the League of Cities.

House Bill 135 was sponsored by Representative Noel. It stated that no one could protest anything without going to the state legislature for permission. It violated all of the stances from the League of Cities and Towns.

House Bill 175 would create an oversight committee by the legislature. If someone had a problem with a local government the oversight committee would look into it and require the local governments to meet with the legislative committee. The bill excluded the Utah Legislature from oversight.

House Bill 203, Nighttime Highway Construction Amendments, would have restricted local control in regards to noise ordinances regarding local roads.

Senate Bill 265 passed that states that every entity will have a portion of their sales taxes diverted to help pay for the cost of homeless shelters.

Some bills that passed were helpful to cities; some of those bills included language that helps clarify land-use amendments, affordable housing, etc.

For the most part Mr. Sant felt the approach taken by the League of Cities and Towns was very beneficial to local communities.

He appreciated the local legislators for their support. This is his last year of attending the legislature as a registered lobbyist.

Council Members McCall and Wardle expressed their appreciation to Mr. Sant for his efforts. Chairman Pruden expressed his appreciation to Mr. Sant as well.

11. Budget Discussion—Community Development & Public Works

Presented by Jim Bolser, Community Development & Public Works Director

A copy of the Powerpoint is included with these minutes.

The Community Development and Public Works Department need to meet the needs of the public through both financial and operational efficiencies. They have great inter-departmental support. They aim to improve within the bounds with which the City has set.

They are a combined department that includes both community development and public works. Many communities in the state have these departments functioning as separate departments, however Tooele has them functioning as one department. The community development department includes planning and building; the public works department includes water, reclamation, streets, and fleet maintenance.

The administration part of this department includes funding for the director, Mr. Bolser, the City Engineer, the City Electrician, and their administrative assistant for a total of four employees.

The Community Development department is subdivided into two divisions: planning and building. The planning division includes code enforcement, GIS/mapping, and development review. The building division includes plan review, permitting, and inspections, with a total of eight employees within these two divisions.

The Public Works department is divided into four divisions: water, reclamation, street, and fleet maintenance. The water division includes wells and tanks, distribution, waterline repairs, and hydrants. The reclamation division includes collections, treatment, secondary water, and bio-solids. The streets division includes snow plows, potholes and patching, signage, and storm drains. The fleet maintenance includes vehicle and equipment maintenance. All four divisions within this department account for a total of 28 employees.

All aspects of the Community Development and Public Works Department combined account for a total of 40 employees.

The current fiscal year 2017-2018 budget is \$16,473,160. The budget includes the following: 32% covers capital projects, 17% of the budget covers personnel, 17% covers general operations, 20% covers administrative (insurance, bonding, debt service, etc.), 7% covers utilities/communications, and 4% covers professional and technical.

Chairman Pruden stated that the total budget does not come out of the general funds, that part of those funds come from enterprise funds.

The proposed fiscal year 2018-2019 budget is \$17,013,820. The largest differences in the budget breakdown is a reduction in the proportion allocated to operations by 2.5%, followed by an increase in the proportion allocated to capital projects of 2.2%.

The Department has 14 accounts, with 352 total line items. Five of the accounts are general fund accounts, while nine are enterprise fund or dedicated fund accounts. The general fund accounts include: community development, public works, streets, fleet maintenance, and street lighting. The enterprise fund accounts include: code enforcement, water, water—capital, reclamation, reclamation—capital, secondary water, storm water, street light fund, and class “c” roads.

Street lighting is included in both the general and enterprise funds. When the City Council established the street light fee it established a separate budget for lighting; the monthly street light fee that comes with the utility bills of makes up the enterprise funds whereas those funds. The street light account from the general fund is still maintained to cover minor things like parts and equipment.

Council Member Wardle asked what the majority of the money that goes towards Rocky Mountain Power covers; Mr. Bolser explained that those payments go towards the costs for power for those lights.

The Department includes many preliminary assumptions in their budget regarding salary/benefits/ insurance, finance line items, recurring expenses, and trends. The department will defer to other

departments to come up with the final numbers in these areas. Salaries include a 3% increase which includes cost-of-living adjustments as well the yearly step increases tied to yearly performance reviews. Benefits include a 3% increase, while insurance includes a 20% increase. The numbers provided in these areas in the proposed budget are intended as placeholders until more accurate numbers can be provided from human resources.

Finance line items include depreciation, administrative/accounting, insurance & bonds, and debt expenses. The Department offers full deference to the numbers that will be provided in these areas from the finance department.

Recurring expenses include those expenses that occur regularly. This includes items such as required water testing to ensure the safety of the water, etc. Some recurring expenses are variable such as road salt; some years require a lot more salt than other years.

The final preliminary assumption is trends. This includes increase in recurring and utility costs, increase in training and certifications costs, and growing pains from the growth of the community.

The budget proposal includes actual budget allotment for the current fiscal year, the full budget proposal request, and the proposed change, which is the percentage of change between the current fiscal year and the proposed budget. The percentage of total change within the general fund accounts is 9.82%. The percentage of change within the enterprise fund accounts is 2.03%, and the total department rate of change is 3.28%.

Mr. Bolser explained proposed changes to the general fund accounts. In the streets account the proposed operational adjustments include communications and wireless communications. The communications budget includes the internet service; the streets, water, and maintenance operate out of the same facility on Coleman Street. They had a failure in their water SCADA system which was partly due to an antiquated hub system for the SCADA system. Upgrading that system required a higher level of connectivity; that system is now connected with a fiber optic cable which is a more costly service. The cost of this upgrade was divided between the streets, water, and maintenance accounts. The wireless communications costs have risen in recent years; the proposed budget accounts for these are proposed to increase to cover those costs.

Proposed wish list items on the streets account budget included in the base budget proposal include a radio service upgrade to phone service. Each crew member has a city-issued phone that functions only as a two-way radio. With the exception of crew leads and supervisors, the rest of the crew members have these two-way radios. This poses a challenge as there are many areas around the community and within buildings where they don't have coverage. Employees have had to use their personal phones for work purposes, such as scheduling lab results, etc. In addition, these employees would have trouble calling 911 with these radios should a problem arise.

Another wish list item on the streets account includes one-ton snow plow blades. The city operates nine full-sized snow plows. There is also a fleet of one-ton trucks that operate on a daily basis when they're not plowing snow. Those full-size plow trucks have a difficult time getting through cul-de-sacs, dead-end roads, and smaller alley streets. Having a couple of one-ton trucks with a snow blade on them

would allow for them to take care of these roads much more effectively. The City currently has one snow plow blade for a one-ton truck; it takes about two-days for that truck to do the clean-up work.

Chairman Pruden clarified that it was just the blade, not the truck that was needed; Mr. Bolser responded in the affirmative.

Another wish list item on the streets account includes truck backup camera systems. The city has a fleet of large vehicles. Backup cameras would assist with maintaining the conditions of the trucks and buildings, as well as ensure safety to the public.

The last wish list item on the streets account includes variable sign boards. In June 2017 they were able to purchase three variable sign boards from surplus funds; two of them were mounted on trailers, and the third was vehicle-mounted. Those signs have been extremely helpful in regards to assisting with the safety of their crews.

There are also 12 wish list items that are not included in the base budget proposal on the streets account. These include big ticket vehicles and equipment, a street sweeper, a salt shed, and asphaltting equipment.

Council Member Wardle asked what their projected costs are; Mr. Bolser responded that the shed near Delle cost the Utah Department of Transportation about \$350,000, which would be similar in size but not necessarily complexity to the shed the City would build. Council Member Wardle asked Mr. Bolser how soon they would need the shed within a year estimate; Mr. Bolser stated that the projection can be tricky due to the EPA policies changing. For example, the school district, UDOT, Tooele County, and the City had met to discuss the wash racks that are used to wash out the trucks after salting operations. It was discussed at that time how the EPA was looking at it; within a month the EPA shut down that wash rack.

Council Member Wardle asked if the wish list items are ranked in terms of importance; Mr. Bolser explained that in his proposed budget the Council received the items are listed in order of importance.

The proposed operational adjustments for the street lighting account include street light repairs, and Rocky Mountain Power. There are no current wish list items included in this account proposal. Future wish list items include solar-powered school zone crossing lights for stock purposes. Sterling Elementary recently had these solar-powered lights installed with great success. Many of the crossing lights near the schools are aging. The City was able to work with the school district for payment of the installation of the solar-powered light at Sterling Elementary as the school was under construction. Generally the installation and repair of these lights falls to the City rather than the school district.

The proposed operational adjustments for fleet maintenance include subscriptions and memberships as well as communications. The communications fund is the same as was discussed in the street account. The subscriptions and memberships fund includes certification and accreditation of the facility, staff, and subscriptions for the various software tracking programs; there is a specific tracking system for every piece of equipment and vehicle that the City operates and owns.

The wish list items proposed to be included in the fleet maintenance account includes radio upgrades to the phone service which is the same as was discussed in the street account. The wish list also includes on-call pay. This would be a new line item. The streets, water, and reclamation crews already have on-call pay as part of their compensation packages. Every day someone within the streets, water, and reclamation crews are on-call 24/7, and they are compensated for that. The fleet maintenance crew is also on-call 24/7 but they are not paid for that on-call time; they are only paid for their time working. For example, when a snow plow breaks down that maintenance technician is in the shop getting that truck ready to get back on the road, but that individual does not receive compensation for being on-call. Restrictions for being on-call include staying within a local area to meet required response times.

The proposed wish list items that are not included in the proposed based fleet maintenance account include facility resurfacing, building maintenance, equipment, building improvements, a trailer winch, and a diesel diagnostic system. If a vehicle breaks down out in the field they repair it on-site as much as possible; if it needs extensive repairs they have to use human power or try to limp it along to get it up onto the trailer as the City does not currently own a trailer winch. The City has also seen an increase in diesel vehicles. The diesel diagnostic system would assist with diagnosing problems in these vehicles and reduce its time out of service.

The public works proposed operational adjustment includes an electrician to fall under this department. For many years the electrician has operated out of the Administrations account, however the vast majority of the electrician's work is for the major systems components for water and sewer. While it looks like a large increase to this fund, in reality it's merely transferring this line item from one department to another.

The public works wish list items that are included in the budget proposal include radio upgrades to the phone service for the electrician, as well as equipment rental, tools, supplies, and equipment for the electrician. The electrician is currently using many of his own equipment and tools for the most part.

Council Member Wardle stated that the salary for the electrician is shown in the public works fund, but in the water reclamation there is also an allocation for the electrician. Mr. Bolser explained that they're taking from one budget to pay for the other. The money to cover the electrician as well as fleet maintenance comes out of water and sewer as it has for many years; that covers almost the entire expense for them, not just salary. That funding is largely coming out of this department. They are basically splitting the funds for the electrician between two different accounts.

Additional proposed wish list items in the public works budget include replacing the public safety radio, and computer upgrades for the electrician.

The wish list items not included in the proposed public works budget is additional, more specialized equipment for the electrician, as well as replacement of the public works van. The van has been surplussed to the fire department to be used for extrication exercises. This van has always served a purpose to assist in transporting groups of individuals throughout the City organization going to various events or meetings.

The community development proposed operation adjustments include travel and training, office expenses, and professional and technical/development review. The costs associated with these items have increased in recent years.

The proposed wish list items for community development include radio upgrades to phone service, replacing the public safety radios, computer upgrades, and replacing office chairs. They were able to replace the guest chairs for the offices, but the staff office chairs have yet to be replaced. Recently a staff member sat down on a chair and the back fell off of the chair. They were able to find some surplus funds to replace about half of the office chairs, but are in need of funding to replace the remaining staff chairs.

The proposed wish list items not included in the proposed community development budget include office improvements such as safety windows and new flooring, new aerial photography, and new vehicles for the inspector and GPS. The windows in the building are reinforced and do not open; if there was a fire or some reason for evacuation where doors would be blocked the staff would have a hard time getting out of the building due to the nature of these windows. The aerial photography is several years old and is used on a daily basis. There is one vehicle for an inspector that needs to be replaced. The GPS vehicle would be a UTV or side-by-side.

Chairman Pruden asked if the aerial photography would be a drone; Mr. Bolser explained that it would be a contract as it is done by an airplane.

If the budget for the electrician is removed from the budget increase percentages as that fund is being transferred from one account to another, the overall proposed increase in the general fund account would be 2.58%.

In regards to enterprise fund accounts the code enforcement fund includes proposed operational adjustment to their contract services, as well as a decrease to the special department supplies. The costs of code enforcement has gone up as the number of cases has risen which has caused a need for additional funds in this area. Maintenance of City properties comes out of this line item whereas the abatements of properties through the formal enforcement process comes out of the dedicated account line item from which enforcement fees are collected.

The proposed wish list items to the code enforcement fund include replacing public safety radios and computer upgrades. This fund includes no future wish list items.

The water fund proposed operational adjustments include subscriptions and memberships, operations and maintenance, depreciation expense, and bad debt expenses. Part of the funding for the supplies for the meter readers comes out of the funding for the finance department, however they are not employees that operate out of this department. It was difficult at times to track who was paying for what; this is a new line item that would track specifically what amount of money is going towards supplies for them.

The proposed wish list items for the water fund include radio upgrades to the phone service. Proposed wish list items not included in the proposed budget include a full-time position to maintain the certifications and inspections for the back-flow prevention as this program comes from the state. The

half-time position shown would be a shared position with the other half to come out of the reclamation fund to cover blue stakes operations. When the City receives a ticket from blue stakes an individual from the water department goes out and marks the waterlines, and then an individual from reclamation department goes out to the same site to mark the sewer and storm drain lines. Rather than paying two individuals to cover one site twice, this position would allow for one person to go to the sites and do all of the markings and then allow those two other employees to remain in the field doing system-specific work. In addition, the department also needs SCADA efficiency upgrades; it'll cost about \$70,000 just for the hub of the SCADA system that is being replaced currently. There are upgrades that need to happen system-wide for the SCADA system.

The water capital fund has no proposed operational adjustments. This fund includes wish list items which includes chlorinator upgrades and replacements. They have begun systematically replacing the chlorinators. Each well has a chlorinator attached to it so that the water is treated coming out of the ground; this ensures that the water is safe for consumption. These chlorinators wear out; many are more than a decade old. They received an allotment to replace a few of them, but need funding to continue to replace the other ones that are aging. The Department has a need for an update to the water master plan. The number in the proposed budget needs to be doubled or tripled due to recent information they have received.

The proposed wish list items to the water capital fund not included in the budget proposal include variable message board trailers. They are also in need of some more vehicles due to them aging.

Council Member Wardle asked Mr. Bolser if there is a benefit to leasing some of those vehicles; Mr. Bolser responded in the affirmative. The cost to purchase a backhoe for example is about \$80,000. The lease rate can be about \$15,000-20,000/year for a three to five year term. Council Member Wardle asked what the life span is for back hoes; Mr. Bolser responded that the backhoes currently in the fleet have been around for about 17 years or more.

Council Member Wardle asked about the life span for dump trucks; Mr. Bolser responded that the trucks currently in the fleet have been around for about 20 years or more. Council Member Wardle asked Mr. Bolser if he could provide a cost-benefit analysis to show the difference between leasing and purchasing equipment; Mr. Bolser responded in the affirmative.

Chairman Pruden asked if they have ever looked at purchasing equipment from auctions. Mr. Bolser responded in the affirmative and stated that generally vehicles coming out of auction are older or in tough condition and likely wouldn't be useful to the City on a long-term basis.

Council Member McCall stated that one of the great things about a lease is that they also sign onto a maintenance contract which would greatly assist with the budget.

Council Member Pratt stated that if they're leasing a piece of equipment and it went bad during that time frame they could then lease newer equipment with the beginning of the next leasing cycle. Council Member McCall stated that usually if they're leasing a vehicle that the company will switch out an older vehicle for a newer one.

Council Member Wardle stated that master planning for stabilizing the replacement costs of vehicles would be beneficial. He asked Mr. Bolser how many dump trucks are in need of replacement. Mr. Bolser responded that they have two vehicles in water that need replacement, two in reclamation, and three plows that need replacement.

The final wish list item for the water capital fund that is not included in the proposed budget is a vac truck. This would be a multi-account item. There are two vac trucks in the reclamation division that are in regular use. There is a need for a vac truck for the water division to assist when water main lines break. The vac trucks in the reclamation division are aging. Mr. Bolser proposed that multiple accounts, water and storm drain, could team up and contribute towards the replacement of the vac truck for the reclamation facility and transfer one of their vac trucks out to the water and storm drain operations it would help with this expense.

The reclamation fund includes proposed operational adjustments for subscriptions and memberships, as well as communications. The proposed wish list items included in the budget proposal are creation of a treatment lead position. The reclamation division has two subdivisions: treatment and collections. They have a lead for the collections side, but not for the treatment side. The wish list also includes funding for travel and training, radio upgrades to the phone service, and computer upgrades.

The proposed wish list items for the reclamation fund not included in the budget proposal are a half-time position for the blue stakes discussed with the water fund, and operational and maintenance increases. The SCADA efficiency upgrades include the replacement of two PLC's, one for the main operation of the plant and one for the operation of headworks.

The reclamation capital fund proposed operational adjustments includes a sewer line replacement. They have always had money in this fund that has not been used so that when a new development comes to the City's 1000 North property they have the money ready to move the sewer line running through the property. The time has now come that some city-wide projects need to be worked on that include sewer mains, man holes, etc.

The proposed wish list items included in the reclamation capital fund budget proposal include a greenhouse natural gas system. It is hard to get the necessary heat in the greenhouses during the winter months, which makes it difficult to treat the bio-solids properly. The solar heat has been supplemented with portable heaters with a propane system, which will not be an option in the near future due to safety concerns. They also need to replace the re-use pump. There are several pumps that move the water for treatment; they have replaced all of the pumps with the exception of one that needs to be replaced or rebuilt.

The proposed wish list items not included in the budget for the reclamation capital fund include a bio-solids enclosure, bulk water sales equipment, vehicles (backhoe, forklift, lift truck UTV, pick-ups, dump truck), a polymer mixing system, and a hydro jet/vac cleaning truck.

The secondary water fund has no proposed operational adjustments or wish list items.

The storm water fund includes proposed operational adjustments for depreciation expenses. There are no wish list items included in this fund, with one wish list item not included in the budget proposal for a hydro jet/vac cleaning truck discussed with the water account.

The street light fund includes no proposed operational adjustments or proposed wish list items. The proposed wish list item not included in the budget is a one-ton lift truck.

The Class "C" roads fund has proposed operational adjustments for the slurry seal projects and fiscal year projects. Slurry seal is a specific portion of the operation that is done on road maintenance. They are not proposing a decrease in this fund but rather a shift of the funds as many of the funds in this line item don't go towards slurry seal, but rather towards resurfacing and reconstruction of roads. There aren't any proposed wish list items included in this fund, nor are there any future wish list items included. This account is largely a dedicated pass-through account whereby the City receives its yearly allocation from the State for roads maintenance and then the City uses those funds for road maintenance projects

Mr. Bolser explained that when looking at the department's budget proposal, if those wish list items proposed for inclusion in the budget are removed and remove the costs associated with the electrician since those are not new expenses to the City but rather a transfer between accounts the true natural increase for the Department in the proposal is only 1.7%.

The running list of needed capital infrastructure projects includes 156 projects with an estimated total register value of \$10,532,817 over the next few years. This includes 70 street projects, 43 storm water projects, 13 water projects, and 30 reclamation projects.

Chairman Pruden asked the Council if there were any other questions or concerns; there weren't any.

Council Member Pratt expressed his appreciation to Mr. Bolser for his work.

12. Minutes

Chairman Pruden asked the Council if there were any comments or questions about the minutes from the City Council meeting dated March 21, 2018; there was a typo on the date that was corrected.

Council Member Gochis moved to approve the minutes from the City Council meeting dated March 21, 2018 with the corrections. Council Member McCall seconded the motion. The vote was as follows: Council Member McCall, "Aye," Chairman Pruden, "Aye," Council Member Pratt, "Aye," Council Member Wardle, "Aye," Council Member Gochis, "Aye." The motion passed.

13. Invoices

Presented by Michelle Pitt

There were no invoices to be presented.

14. Adjourn to RDA

Council Member Wardle moved to adjourn to the RDA meeting. Council Member McCall seconded the motion. The vote was as follows: Council Member McCall, "Aye," Chairman Pruden, "Aye," Council Member Pratt, "Aye," Council Member Wardle, "Aye," Council Member Gochis, "Aye." The motion passed.

The meeting adjourned at 9:26 p.m.

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this 18th day of April, 2018

Steve Pruden, Tooele City Council Chair